



Sahayog Sevabhavi Sanstha
COLLEGE OF EDUCATION

Sahayog Educational Campus, Vishnupuri, Nanded-431606



(Approved by NCTE, New Delhi, Recognized by Govt. of Maharashtra & Affiliated to SRTMU, Nanded.)

Date:

Meeting Information Objective: **To bring about qualitative changes in the college.**

Date: 05/12/2018

Location: Conference hall

Time: 3:30pm

Agenda for the Meeting

1. Points arising of the previous minutes-
2. Confirmation of the minutes of the previous meeting.
3. The minutes of the last meeting were confirmed by the Chairman
4. Office automation
5. Website of the college
6. SWOT analysis
7. Setting targets for 2019

Discussion

Points arising of the previous minutes—the members enquired about the success of the Cultural festival organized in the college.

Office Automation- the Coordinator said that she had formal discussions with the administrative officers of a few exemplar educational institutions. They discussed the pros and cons of complete automation. The officers were members of the IQAC team and they explored and shared the experience for complete automation of administration and finance with the rest of the members.

Website – The principal reported that the Website Committee is working to revamp/expand the base (band width to hold information) for posting all upcoming events of the college, documenting and uploading of video content to reflect the work of the institution for transparent dissemination of information about college to allow prospective students & their parents /guardians to make informed choices. It also hosts information for students currently pursuing education in the institution. A special/ separate /exclusive page for hosting NAAC/IQAC related information

Setting targets for the next academic year: Setting achievable targets for the next academic year. For instance, encouraging the multiple-faceted development of students by facilitating their participation in co-curricular activities and volunteering for student initiatives

Coordinator / IQAC

Copy to:

Principal,
IQAC Cell and All HODs
Account

Chairperson / IQAC

Principal
Sahayog Sevabhavi Sanstha
College of Education
Vishnupuri, Nanded.





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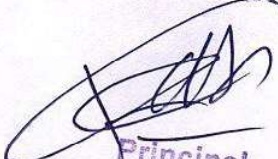
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Date:

Members Present for the Meeting

Sr. No.	Name	Designation
01	Prin. Dr. Girgaonkar Balaji Ganpatrao	Chairperson (Head Of the Institute)
02	Dr. Hambarde Santukrao Marotrao	Member (Management)
03	Prof. Dr. Baviskar Chandrakant Ragho.	Member (Stakeholder)
04	Mr. Panchal Rameshwar Meghaji	Member (Alumni)
05	Mr. Gunwat Rahul Rukmansingh	Member (Student)
06	Dr. Pachling Somnath Kishanrao	IQAC Coordinator (Member Secretary)
07	Miss. Zunjare Meera Pundalikrao	Member (B.Ed. Coordinator)
08	Dr. Kulkarni Kishorkumar Hanumantrao	Member (M.Ed. Coordinator)
09	Mr. Hiwant Anurth Sakharam Hiwant	Member (Administrative Coordinator)
10	Mr. Lokhade Kiran Ramchandra	Member (Library Coordinator)




Principal
Sahayog Sevabhavi Sanstha
College of Education
Vishnupuri, Nanded.